

Longwood Villas of Sarasota Homeowners Association, Inc.
c/o Gulf Coast Community Management * 677 N Washington Blvd * Sarasota FL 34236
(941) 467-3440

REQUEST FOR GROUNDS COMMITTEE APPROVAL

This request form is to be completed by the homeowner and submitted to the Grounds Committee for approval **BEFORE** any work commences. Please complete the form and mail to the address above or email to pm@tivolivillage.org.

Name: _____ **Date:** _____

Address: _____, Sarasota FL 34235 **Phone:** _____

____ 1) Describe the proposed changes in the plantings (i.e. removal, replacement, additions)

____ 2) Location of the proposed changes (Submit description and/ or picture of the area), Plot plan etc

____ 3) Submit a list of the proposed plants/shrubs to be used in the plan; please note there is an approved and unapproved plant list; list available at <http://tivolivillage.org>

Estimated Time to Complete: _____ **Days or** _____ **Weeks**

Neighbor Notification Required: I have informed the neighbors at the addresses below about the proposed change/addition/installation I am requesting:

THIS SECTION TO BE COMPLETED BY THE MANAGEMENT COMPANY

GC Recommendation: Approve or Reject **Date:** _____

Board Action: Approved or Rejected or Not Required **Date:** _____

For the Association by: _____

Date Received by GCCM: _____ **Sent to ACC:** _____ **Sent to H/O:** _____